

## **NOMINATION AND REMUNERATION POLICY**

**Nomination and Remuneration Policy**

[Pursuant to Section 178 (3) of the Companies Act, 2013 and Regulation 19 (4) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015]

**1. Preamble**

In terms of Section 178 of the Companies Act, 2013 and the Listing Regulations, this Nomination and Remuneration Policy relating to nomination and remuneration of Directors, Key Managerial Personnel (KMP), and other employees of the Company has been formulated by the Nomination and Remuneration Committee of the Company and approved by the Board of Directors.

**2. Definitions**

**"Act"** means the Companies Act, 2013, Rules framed thereunder and any amendments thereto.

**"Board"** means the Board of Directors of the Company or its Committee.

**"Company"** means Paisalo Digital Limited (Erstwhile Known as S. E. Investments Limited).

**"Key Managerial Personnel (KMP)"** means Key Managerial Personnel of the Company in terms of the Companies Act, 2013 and rules made thereunder.

**"Policy" or "this Policy"** means Policy on Preservation of Documents.

**"Preservation"** means keep in good order and to prevent from being altered, damaged or destroyed.

**"Regulations" or "SEBI (LODR) Regulations, 2015"** means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015.

**"Senior Management"** means personnel of the Company who are the members of core management team excluding Board of Directors comprising

- (i) all members of management one level below the executive directors, and
- (ii) the functional heads.

All other words, terms and expressions used but not defined in this policy, shall have the same meaning as respectively assigned to them in SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 or the Companies Act, 2013 or rules and regulations made thereunder, or any statutory modification or re-enactment thereto, as the case may be.

**3. Scope**

This policy shall act as a guideline for determining, independence of a Director, matters relating to the remuneration, appointment, removal and evaluation of performance of the Directors, Key Managerial other employees.

**4. Objective**

The Nomination and Remuneration Committee and this Policy shall be in compliance with the Section 178 of the Companies Act, 2013 read along with the applicable rules thereto and Regulation 19 of SEBI (LODR) Regulations, 2015. The key objective of the Committee and this Policy are:

- To guide the Board in relation to appointment and removal of Directors, Key Managerial Personnel and Senior Management.

- To lay down the criteria for evaluation of performance of members of Board, Key Managerial and Senior Management Personnel and provide necessary report to the Board for further evaluation.
- To device a policy on Board diversity.
- To lay down the criteria and terms & conditions in relation to identifying persons who are qualified to become Directors and who may be appointed in Senior Management.
- To lay down the criteria for determining the qualifications, positive attribute and independence of a Director and to determine remuneration of Directors, Key Managerial and Senior Management Personnel and other employees.
- To ensure long term sustainability of talented Managerial Persons and create competitive advantage.

In the above context the following policy has been formulated by the Nomination and Remuneration Committee and adopted by the Board of Directors of the Company.

## 5. Nomination and Remuneration Committee

### ➤ Constitution of Committee

- The Committee shall consist of three or more non-executive directors out of which not less than one half shall be Independent Directors.
- The Chairman of the Company (whether executive or non-executive) may be appointed as a member of the Committee but he cannot be act as Chairman of the Committee.
- Chairman of the Committee shall be Independent Director.

### ➤ Meeting of Committee

- The Committee shall meet from time to time as per the requirements to carry out the objectives set out in the policy.
- Two members shall form the quorum for the meeting of the committee.
- The Committee shall have the authority to call the employee(s), senior official and/or external person(s), as it deem fit.
- The Company Secretary of the Company shall act as Secretary to the Committee.

### ➤ Role of Committee

Role of Committee shall *inter alia* include the following:

- Formulation of the criteria for determining qualifications, positive attributes and independence of a director and recommend to the Board a policy, relating to the remuneration of the directors, key managerial personnel and other employees;

The Committee shall, while formulating the remuneration policy, ensure that-

- a) the level and composition of remuneration is reasonable and sufficient to attract, retain and motivate Directors;

- b) relationship of remuneration to performance is clear and meets appropriate performance benchmarks;
  - c) long term sustainability of talented managerial persons and create competitive advantage.
- Formulation of criteria for evaluation of performance of Independent Directors and the Board;
  - Devising a policy on Board diversity;
  - Identifying persons who are qualified to become directors and who may be appointed in senior management in accordance with the criteria laid down, and recommend to the Board their appointment and removal;
  - Review of remuneration of Directors, Key Managerial and Senior Management.
  - Recommend to the Board on any other employment incentives as the Committee deems it appropriate in the interest of the Company;
  - The Committee shall assist the Board in ensuring that plans are in place for orderly succession for appointments to the Board and to Senior Management;
  - To perform such other functions as may be necessary or appropriate for the performance of its duties.

The Chairman of the Committee could be present at the Annual General Meeting, to answer the shareholders' queries. However, it would be up to the Chairman to decide who should answer the queries.

## **6. Applicability**

This Policy is applicable to:

1. Directors of the Company (Executive, Non-Executive and Independent)
2. Key Managerial Personnel
3. Senior Management Personnel
4. Other Employees of the Company, as applicable.

## **7. Policy for appointment and removal of Director, KMP and Senior Management**

### Criteria and Qualification

- The Committee shall identify and ascertain the integrity, qualification, expertise and experience of the person for appointment as Director, KMP or at Senior Management level and recommend to the Board his / her appointment.
- A person should possess adequate qualification, expertise and experience for the position he /she is considered for appointment. The Committee has discretion to decide whether qualification, expertise and experience possessed by a person is sufficient / satisfactory for the concerned position.
- Appointment of Independent Directors is subject Companies Act, 2013, read with schedule IV and rules made thereunder.
- The Company shall not appoint or continue the employment of any person as Whole Director who has attained the age of seventy years. Provided this position may be extended beyond the

age of seventy years with the approval of shareholders by passing a special resolution based on the explanatory statement annexed to the notice for such motion indicating the justification for extension of appointment beyond seventy years.

Terms/ Tenure

➤ **Managing Director/Whole Time Director:**

The Company shall appoint or re-appoint any person as its Managing Director or Executive Director for a term not exceeding five years at a time. No re-appointment shall be made earlier than one year before the expiry of term.

➤ **Independent Director:**

An Independent Director shall hold office for a term up to five consecutive years on the Board of Directors and will be eligible for re-appointment on passing of a special resolution by the Company and disclosure of such appointment in the Board's report.

No Independent Director shall hold office for more than two consecutive terms, but such Independent Director shall be eligible for appointment after the expiry of the three years of ceasing to become an Independent Director. Provided that an Independent Director shall not, during the said period of three years, be appointed in or be associated with the Company in any other capacity, either directly or indirectly.

At the time of appointment of Independent Director, it should be ensured that they should not serve as an Independent Director in more than seven listed companies. However, in case such person is serving as a Whole Time Director in any listed Company then the number of Boards on which such person serves as Independent Director is restricted to three listed companies.

➤ **Fit & Proper Criteria' in respect of Directors**

At the time of appointment/re-appointment of the Directors , the Company shall be required to follow the due diligence process in regard of Fit and Proper criteria for the Directors formulated as per **Master Circular – "Non-Banking Financial Companies – Corporate Governance (Reserve Bank) Directions, 2015**, dated 03<sup>rd</sup> June, 2015.

- The Company shall undertake a process of due diligence to determine the suitability of the person for appointment / continuing to hold appointment as a director on the Board, based upon qualification, expertise, track record, integrity and other 'fit and proper' criteria. Company should obtain necessary information and declaration from the proposed / existing directors for the purpose in the format given in Annexure I.
- The process of due diligence along with scrutiny of the declarations shall be undertaken by the Nomination and Remuneration Committee at the time of appointment / renewal of appointment. Accordingly, the Nomination and Remuneration Committee shall decide on the acceptance or otherwise of the Directors.
- Every year as on 31<sup>st</sup> March, a simple declaration from the directors shall be obtained that the information already provided has not undergone change and wherever there is any change, requisite details are furnished by them forthwith.
- It shall be ensured that a 'Deed of Covenant' is executed with the nominated/ elected director execute as per the format given in Annexure II.

- The Committee shall be authorized to undertake any action/ step required to be taken to comply with the requirements prescribed under the RBI Circular or any amendments thereof.
- The Committee will assess and evaluate the eligibility of the person based on the mentioned Fit and Proper criteria before the appointment or any renewal of appointment of director and subsequently the aforesaid criteria's will be reviewed /evaluated by the Committee on continuing basis.
- The Company shall report to the Reserve Bank of India wherever there is any change.

➤ Disqualifications for Appointment of Directors

Pursuant to section 164 of the Companies Act, 2013,

1. A person shall not be eligible for appointment as a director of a company if:

- He is of unsound mind and stands so declared by a competent court;
- He is an un discharged insolvent;
- He has applied to be adjudicated as an insolvent and his application is pending;
- He has been convicted by a court of any offence, whether involving moral turpitude or otherwise, and sentenced in respect thereof to imprisonment for not less than six months and a period of five years has not elapsed from the date of expiry of the sentence:

Provided that if a person has been convicted of any offence and sentenced in respect thereof to imprisonment for a period of seven years or more, he shall not be eligible to be appointed as a Director in any company;

- An order disqualifying him for appointment as a director has been passed by a court or Tribunal and the order is in force;
- He has not paid any calls in respect of any shares of the company held by him, whether alone or jointly with others, and six months have elapsed from the last day fixed for the payment of the call;
- He has been convicted of the offence dealing with related party transactions under section 188 at any time during the last preceding five years; or
- He has not complied with sub-section (3) of section 152.

2. No person who is or has been a director of the Company which:

- Has not filed financial statements or annual returns for any continuous period of three financial years; or
- Has failed to repay the deposits accepted by it or debentures on the due date or pay interest due thereon or pay any dividend declared and such failure to pay or redeem continues for one year or more,

shall be eligible to be re-appointed as a Director of that Company years from the date on which the said company fails to do so Directors.

- **Evaluation**  
The Committee shall carry out evaluation of performance of every Director, KMP and Senior Management Personnel at regular interval.
- **Removal**  
Due to any disqualification mentioned in the Companies Act, 2013, SEBI (LODR) Regulations, 2015 and any other applicable statutes, The Committee may recommend, to the Board with reasons recorded in writing, removal of a Director, KMP or Senior Management Personnel subject to the provisions and compliance of said statute.
- **Retirement**  
The Director, KMP and Senior Management Personnel shall retire as per the applicable provisions of the Companies Act, 2013/Other Statutes and the prevailing policy of the Company. The Board will have the discretion to retain the Director, KMP, Senior Management Personnel in the same position / remuneration or otherwise even after attaining the retirement age, for the benefit of the Company.

## **8. Policy relating to the Remuneration for Director, KMP and Senior Management**

- The remuneration / compensation / profit-linked commission etc. to the Executive Directors and Independent Directors will be determined by the Committee and recommended to the Board for approval. The remuneration / compensation / profit-linked commission etc. shall be in accordance with the percentage/ slabs/conditions laid down in the Articles of Association of the Company, Companies Act, 2013 or provisions of any other applicable Statute and shall be subject to the post/ prior approval of Shareholders of the Company and/or Central Government, whenever required.
- As regards the remuneration of KMP, Senior Management Personnel and other employees, the determination shall be effected by way of recommendation made by Principal-HR and/ or by the Chief Financial Officer with requisite details. The Committee shall peruse the same and approve accordingly.
- Increments to the existing remuneration / compensation structure may be recommended by the Nomination and Remuneration Committee to the Board which should be within the slabs as approved by the Shareholders in the case of Managing/Whole-time Director.
- Where any insurance is taken by the Company on behalf of its Managing/ Whole-time Director, Chief Executive Officer, Chief Financial Officer, Company Secretary and any other employees for indemnifying them against any liability, the premium paid on such insurance shall not be treated as part of the remuneration payable to any such personnel. Provided that if such person is proved to be guilty, the premium paid on such insurance shall be treated as part of the remuneration.
- The Managing/Whole-time Director shall be eligible for monthly remuneration or at a specified percentage of the net profits of the Company or partly by one way and partly by other way as may be approved by the Shareholders of the Company on the recommendation of the Committee and the Board of the Directors. The break-up of the pay scale, performance bonus and quantum of perquisites including, employer's contribution to P.F., pension scheme, medical expenses, club fees etc. shall be decided and approved by the Board on the recommendation of the Committee and shall be within the overall remuneration approved by the shareholders and Central Government, wherever required.
- If, in any financial year, the Company has no profits or its profits are inadequate, the Company shall pay remuneration to its Directors in accordance with the provisions of the Companies Act,

2013 and if it is not able to comply with such provisions, then with the previous approval of the Central Government.

- The Non-Executive/Independent Director may receive sitting fee for attending the meeting of Board of Directors or Committee thereof as may be decided by Board of Directors on the recommendation of Nomination and Remuneration Committee, which shall be subject to applicable provisions of the Act, Rules and Regulations.
- The Independent Director shall not be entitled to any stock option of the Company. However, commission may be paid within the monetary limit approved by the shareholders of the Company, subject to limit not exceeding 1% of the profits of the Company computed as per the applicable provisions of Act.
- If any Director draws or receives, directly or indirectly by way of remuneration any such sums in excess of the limits prescribed under the Companies Act, 2013 or without the prior sanction of the Central Government, where required, then such Director shall refund such sums to the Company and until such sum is refunded, hold it in trust for the Company. The Company shall not waive recovery of such sum refundable to it unless permitted by the Central Government.

## 9. Disclosures in Board's Report

Unless otherwise provided/permitted under the applicable laws, the Company shall made following disclosures, in relation to remuneration of Director, KMP, Senior Management or other employee, in the Board's Report:

- The ratio of the remuneration of each director to the median remuneration of the employees of the Company for the financial year;
- The percentage increase in remuneration of each Director, Chief Executive Officer, Company Secretary or Manager, if any, in the financial year;
- The percentage increase in the median remuneration of employees in the financial year;
- The number of permanent employees on the rolls of Company;
- The explanation on the relationship between average increase in remuneration and Company performance;
- Comparison of the remuneration of the Key Managerial Personnel against the performance of the Company;
- Average percentile increase already made in the salaries of employee other than the managerial personnel in the last financial year and its comparison with the percentile increase in the managerial remuneration and justification thereof, pointing out if there are any exceptional circumstances for increase in the managerial remuneration;
- Comparison of each remuneration of the Key Managerial Personnel against the performance of the Company;
- The key parameters for any variable component of remuneration availed by the Directors
- The ratio of the remuneration of the highest paid director to that of the employees who are not directors but receive remuneration in excess of the highest paid director during the year; and
- Affirmation that the remuneration is as per the remuneration policy of the Company;



- A statement showing the name and other details of every employee of the Company, who:
  - i) If employed throughout the financial year, was in receipt of remuneration for that year which, in the aggregate, was not less than sixty lakh rupees;
  - ii) If employed for a part of the financial year, was in receipt of remuneration for any part of that year, at a rate which, in the aggregate, was not less than five lakh rupees per month;
  - iii) If employed throughout the financial year or part thereof, was in receipt of remuneration in that year which, in the aggregate, or as the case may be, at a rate which, in the aggregate, is in excess of that drawn by the managing Director or Whole-time Director or Manager and holds by himself or along with his spouse and dependent children, not less than two percent of the equity shares of the Company.
- Any other disclosure(s) and statement(s) as prescribed in applicable laws, if any.

**10. Dissemination**

The requisite details of the Policy to be disclosed in the Annual Report as part of Board's Report therein or upload on the website, as per provisions of applicable legal requirement.

**11. Policy review**

This policy shall be reviewed from time to time so that the policy remains compliant with the applicable legal requirements.

**12. Amendment**

The Board shall have power to amend any of the provisions of this Policy, substitute any of the provisions with a new provisions or replace this Policy entirely with a new Policy according to subsequent modification(s) /amendment(s) to applicable laws.

## Annexure I

**Name of NBFC: M/s Paisalo Digital Limited**  
**Declaration and Undertaking by Director:**

|             |   |  |
|-------------|---|--|
| <b>I.</b>   | <b>Personal details of director</b>   |  |
| a.          | Full name   |  |
| b.          | Date of Birth   |  |
| c.          | Educational Qualifications  |  |
| d.          | Relevant Background and Experience  |  |
| e.          | Permanent Address   |  |
| f.          | Present Address   |  |
| g.          | E-mail Address:<br>Telephone Number :   |  |
| h.          | Permanent Account Number under the Income Tax Act and name and address of Income Tax Circle   |  |
| i.          | Relevant knowledge and experience   |  |
| j.          | Any other information relevant to Directorship of the NBFC  |  |
| <b>II.</b>  | <b>Relevant Relationships of director</b>   |  |
| a.          | List of Relatives if any who are connected with the NBFC (Refer Section 6 and Schedule 1A of the Companies Act, 1956 and corresponding provisions of New Companies Act, 2013)   |  |
| b.          | List of entities if any in which he/she is considered as being interested (Refer Section 299(3)(a) and Section 300 of the Companies Act, 1956 and corresponding provisions of New Companies Act, 2013)  |  |
| c.          | List of entities in which he/she is considered as holding substantial interest within the meaning of NBFC Prudential Norms Directions, 2007   |  |
| d.          | Name of NBFC in which he/she is or has been a member of the board (giving details of period during which such office was held)  |  |
| e.          | Fund and non-fund facilities, if any, presently availed of by him/her and/or by entities listed in II (b) and (c) above from the NBFC   |  |
| f.          | Cases, if any, where the director or entities listed in II (b) and (c) above are in default or have been in default in the past in respect of credit facilities obtained from the NBFC or any other NBFC / bank.  |  |
| <b>III.</b> | <b>Records of professional achievements</b>   |  |
| a.          | Relevant professional achievements  |  |
| <b>IV.</b>  | <b>Proceedings, if any, against the director</b>  |  |
| a.          | If the director is a member of a professional association/body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/she has been banned from entry into any profession/ occupation at any time. |  |

|    |   |  |
|----|---|--|
| b. | Details of prosecution, if any, pending or commenced or resulting in conviction in the past against the director and/or against any of the entities listed in II (b) and (c) above for violation of economic laws and regulations.  |  |
| c. | Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the director.   |  |
| d. | Whether the director attracts any of the disqualifications envisaged under Section 274 of the Companies Act 1956 and corresponding provisions of New Companies Act, 2013?   |  |
| e. | Has the director or any of the entities at II (b) and (c) above been subject to any investigation at the instance of Government department or agency?   |  |
| f. | Has the director at any time been found guilty of violation of rules/regulations/ legislative requirements by customs/ excise /income tax/foreign exchange /other revenue authorities, if so give particulars   |  |
| g. | Whether the director has at any time come to the adverse notice of a regulator such as SEBI, IRDA, MCA  |  |
|    | <b>(Though it shall not be necessary for a candidate to mention in the column about orders and findings made by the regulators which have been later on reversed/set aside into, it would be necessary to make a mention of the same, in case the reversal/setting aside is on technical reasons like limitation or lack of jurisdiction, etc and not on merit, If the order of the regulator is temporarily stayed and the appellate/ court proceedings are pending, the same also should be mentioned.)</b> |  |
| V. | <b>Any other explanation / information in regard to items I to III and other information considered relevant for judging fit and proper.</b>  |  |

### Undertaking

I confirm that the above information is to the best of my knowledge and belief true and complete. I undertake to keep the NBFC fully informed, as soon as possible, of all events which take place subsequent to my appointment which are relevant to the information provided above.

I also undertake to execute the deed of covenant required to be executed by all directors of the NBFC.

**Place :**

**Signature**

**Date :**

### VI. Remarks of Chairman of Nomination Committee/Board of Directors of NBFC

**Place :**

**Signature**

**Annexure II**

**FORM OF DEED OF COVENANTS WITH A DIRECTOR**

**THIS DEED OF COVENANTS** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2017  
**BETWEEN** M/s Paisalo Digital Limited, having its registered office at 101 CSC Pocket-52, CR Park Near Police Station New Delhi - 110019 (hereinafter called the 'NBFC') of the one part and \_\_\_\_\_, S/o \_\_\_\_\_, R/o \_\_\_\_\_ (hereinafter called the "Director") of the other part.

**WHEREAS**

- A. The director has been appointed as a director on the Board of Directors of the NBFC (hereinafter called "the Board") and is required as a term of his appointment to enter into a Deed of Covenants with the NBFC.
- B. The director has agreed to enter into this Deed of Covenants, which has been approved by the Board, pursuant to his said terms of appointment.

**NOW IT IS HEREBY AGREED AND THIS DEED OF COVENANTS WITNESSETH AS FOLLOWS :**

1. The director acknowledges that his appointment as director on the Board of the NBFC is subject to applicable laws and regulations including the Memorandum and Articles of Association of the NBFC and the provisions of this Deed of Covenants.
2. **The director covenants with the NBFC that :**
  - i. The director shall disclose to the Board the nature of his interest, direct or indirect, if he has any interest in or is concerned with a contract or arrangement or any proposed contract or arrangement entered into or to be entered into between the NBFC and any other person, immediately upon becoming aware of the same or at meeting of the Board at which the question of entering into such contract or arrangement is taken into consideration or if the director was not at the date of that meeting concerned or interested in such proposed contract or arrangement, then at the first meeting of the Board held after he becomes so concerned or interested and in case of any other contract or arrangement, the required disclosure shall be made at the first meeting of the Board held after the director becomes concerned or interested in the contract or arrangement.
  - ii. The director shall disclose by general notice to the Board his other directorships, his memberships of bodies corporate, his / her interest in other entities and his / her interest as a partner or proprietor of firms and shall keep the Board apprised of all changes therein.
  - iii. The director shall provide to the NBFC a list of his relatives as defined in the Companies Act, 2013 and to the extent the director is aware of directorships and interests of such relatives in other bodies corporate, firms and other entities.
  - iv. **The director shall in carrying on his duties as director of the NBFC:**
    - (a) use such degree of skill as may be reasonable to expect from a person with his knowledge or experience;

- (b) in the performance of his duties take such care as he might be reasonably expected to take on his own behalf and exercise any power vested in him in good faith and in the interests of the NBFC;
- (c) shall keep himself informed about the business, activities and financial status of the NBFC to the extent disclosed to him;
- (d) attend meetings of the Board and Committees thereof (collectively for the sake of brevity hereinafter referred to as "Board") with fair regularity and conscientiously fulfil his obligations as director of the NBFC;
- (e) shall not seek to influence any decision of the Board for any consideration other than in the interests of the NBFC;
- (f) shall bring independent judgment to bear on all matters affecting the NBFC brought before the Board including but not limited to statutory compliances, performance reviews, compliances with internal control systems and procedures, key executive appointments and standards of conduct;
- (g) shall in exercise of his judgement in matters brought before the Board or entrusted to him by the Board be free from any business or other relationship which could materially interfere with the exercise of his independent judgement; and
- (h) shall express his views and opinions at Board meetings without any fear or favour and without any influence on exercise of his independent judgement;

**v. The director shall have :**

- (a) fiduciary duty to act in good faith and in the interests of the NBFC and not for any collateral purpose;
- (b) duty to act only within the powers as laid down by the NBFC's Memorandum and Articles of Association and by applicable laws and regulations; and
- (c) duty to acquire proper understanding of the business of the NBFC.

**vi. The director shall :**

- (a) not evade responsibility in regard to matters entrusted to him by the Board;
- (b) not interfere in the performance of their duties by the whole-time directors and other officers of the NBFC and wherever the director has reasons to believe otherwise, he shall forthwith disclose his concerns to the Board; and
- (c) not make improper use of information disclosed to him as a member of the Board for his or someone else's advantage or benefit and shall use the information disclosed to him by the NBFC in his capacity as director of the NBFC only for the purposes of performance of his duties as a director and not for any other purpose.

**3. The NBFC covenants with the director that:**

**i. the NBFC shall apprise the director about:**

- (a) Board procedures including identification of legal and other duties of Director and required compliances with statutory obligations;
- (b) control systems and procedures;

- (c) voting rights at Board meetings including matters in which Director should not participate because of his / her interest, direct or indirect therein;
  - (d) qualification requirements and provide copies of Memorandum and Articles of Association;
  - (e) corporate policies and procedures;
  - (f) insider dealing restrictions;
  - (g) constitution of, delegation of authority to and terms of reference of various committees constituted by the Board;
  - (h) appointments of Senior Executives and their authority;
  - (i) remuneration policy,
  - (j) deliberations of committees of the Board, and
  - (k) communicate any changes in policies, procedures, control systems, applicable regulations including Memorandum and Articles of Association of the NBFC, delegation of authority, Senior Executives, etc. and appoint the compliance officer who shall be responsible for all statutory and legal compliance.
- ii. the NBFC shall disclose and provide to the Board including the director all information which is reasonably required for them to carry out their functions and duties as a director of the NBFC and to take informed decisions in respect of matters brought before the Board for its consideration or entrusted to the director by the Board or any committee thereof;
- iii. **the disclosures to be made by the NBFC to the directors shall include but not be limited to the following :**
- (a) all relevant information for taking informed decisions in respect of matters brought before the Board;
  - (b) NBFC's strategic and business plans and forecasts;
  - (c) organizational structure of the NBFC and delegation of authority;
  - (d) corporate and management controls and systems including procedures;
  - (e) economic features and marketing environment;
  - (f) information and updates as appropriate on NBFC's products;
  - (g) information and updates on major expenditure;
  - (h) periodic reviews of performance of the NBFC; and
  - (i) report periodically about implementation of strategic initiatives and plans;
- iv. the NBFC shall communicate outcome of Board deliberations to directors and concerned personnel and prepare and circulate minutes of the meeting of Board to directors in a timely manner and to the extent possible within two business days of the date of conclusion of the Board meeting; and
- v. advise the director about the levels of authority delegated in matters placed before the Board.

4. The NBFC shall provide to the director periodic reports on the functioning of internal control system including effectiveness thereof.
5. The NBFC shall appoint a compliance officer who shall be a senior executive reporting to the Board and be responsible for setting forth policies and procedures and shall monitor adherence to the applicable laws and regulations and policies and procedures including but not limited to directions of Reserve Bank of India and other concerned statutory and governmental authorities.
6. The director shall not assign, transfer, sublet or encumber his office and his rights and obligations as director of the NBFC to any third party provided that nothing herein contained shall be construed to prohibit delegation of any authority, power, function or delegation by the Board or any committee thereof subject to applicable laws and regulations including Memorandum and Articles of Association of the NBFC.
7. The failure on the part of either party hereto to perform, discharge, observe or comply with any obligation or duty shall not be deemed to be a waiver thereof nor shall it operate as a bar to the performance, observance, discharge or compliance thereof at any time or times thereafter.
8. Any and all amendments and / or supplements and / or alterations to this Deed of Covenants shall be valid and effectual only if in writing and signed by the director and the duly authorised representative of the NBFC.
9. This Deed of Covenants has been executed in duplicate and both the copies shall be deemed to be originals.

**IN WITNESS WHEREOF THE PARTIES HAVE DULY EXECUTED THIS AGREEMENT ON THE DAY, MONTH AND YEAR FIRST ABOVE WRITTEN.**

**For Paisalo Digital Limited**

( \_\_\_\_\_ )  
**Managing Director**

( \_\_\_\_\_ )

**In the presence of:**

**1.....**

**2.....**